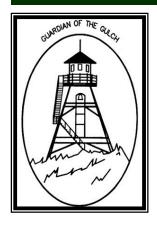
January 2015 Volume 2, Issue 10



## On the Gulch

## A Newsletter For and About City of Helena Employees

## Streets & Snow

"You work for the city, right? I haven't seen a snow plow all winter!"

You've heard the complaints, right? You probably have some complaints, too!

Our streets division staff work hard to keep our streets safe and clear. To find more information about our winter streets program, go to our website: http://

<u>www.helenamt.gov/public-works/</u> streets/winter.html

Over the years, the plans for winter street maintenance have been adjusted and changed to fit the community's needs.

The current plan includes how our drivers prioritize snow plow routes and some of the challenges they face with ice and dropping temperatures.

They're open to reasonable ideas for changes to our plan. If you have a suggestion for how our plan can be improved, send an email to <a href="mailto:bsautter@helenamt.gov">bsautter@helenamt.gov</a>.

Remember, you are an ambassador for all city employees. When you hear a complaint you have the choice to keep quiet, or support your colleagues by sharing information about our snow plans. Remind people that our team works hard to keep our community

safe on the roads. Let people know that if they have a problem on a city street, they can call the streets department and request assistance -447-1566.



#### Congratulations to:

Noal Petty, promoted to Corporal, Helena Police Department

#### And welcome to:

Iryna O'Connor, our new deputy city attorney, and Susan Ibsen, Jennifer Borske, and Craig Wichman, our new 911 dispatchers. Also, welcome to full-time police officer Randy Robinson, formerly on-call reserve officer.



## Don't Drive Distracted!

As a city employee, if you are given a citation for distracted driving during work hours, you are not only risking your job, you are risking your safety and the safety of others on the road!







# Have you done your required safety training for the year?

Go to our city HR intranet site to see what training is coming up.

https://intranet.helena mt.gov/fileadmin/user up-

load/HR/Safety/Safety T raining/TRAINING CALE NDAR\_2014-15.pdf

## **Tech Tip: Format in Word**

Sometimes it's simplest to type all text into a Word document prior to any formatting because you can see exactly how much space the text will take after it's typed.

When you've finished typing your document, click on Select, then Select All to format your font and paragraph spacing. From there, you can change the font type, font size, spaces between lines, space following a hard return (paragraph), etc.

Questions? Call the IT Helpdesk (x8300).





With an early diagnosis, you can avoid being one of the nearly 4,000 American women who die from cervical cancer each year.

Don't be your own worst enemy.

Talk to your doctor to schedule a Pap test.

Get screened.

To ask about financial assistance, call 457-8923





Be Active • Eat Smart • Get Screened • Be Sunwise • Be Tobacco Free

Pines for Perch Christmas Tree Program



Between now & January 31 - Remove all lights and ornaments and place trees in the alley or on the boulevard for collection – we cannot collect from private property!

Questions? Call Kim or Jake at the transfer station: 447-8084 or 447-8086

### DMV Monitor - 1st floor of the City/County Building

Have you seen the giant screen TV in the motor vehicle area of the city/county building? Take a look - and let your supervisor know if you have an idea for content\* in the slide show. It's a great way to inform the public about projects, public meetings, and city policies.

\*All content must be directly city or county related.